PhD Scholarship at the Faculty of Political Science and International Studies at the University of Warsaw – HERIEXPERT Project

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<th>Place of work</th>
<th>Faculty of Political Science and International Studies at the University of Warsaw</th>
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<td>Funding institution</td>
<td>National Science Centre</td>
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<td>Project description</td>
<td><strong>Project title, type and project number</strong></td>
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<td>Local experts in Polish and German World Heritage Cities: understanding their role in polycentric governance of heritage sites. POLONEZ BIS 1.</td>
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<td>This research is part of the project No. 2021/43/P/HS5/02926 co-funded by the National Science Centre and the European Union’s Horizon 2020 research and innovation programme under the Marie Skłodowska-Curie grant agreement no. 945339.</td>
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<td>Project leader</td>
<td>Dr rer pol Iulia Eremenko</td>
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<td>Description</td>
<td>The 1972 Convention Concerning the Protection of the World Cultural and Natural Heritage is unquestionably one of the most prominent and recognized legal instruments in the representation of natural and cultural heritage sites worldwide. The number of sites in the UNESCO World Heritage List increases every year. To effectively attend to the needs of the public, an increasing number of experts are included in the decision-making process regarding such sites. This research analyses the building of local expertise on World Heritage issues in polycentric governance.</td>
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<td>We are looking at the example of local experts in World Heritage Cities. The study conducts a comparative analysis of four cities (two in Poland and two in Germany). The choice of cities for this study was determined by the specificity of World Heritage sites and the comparability of two pairs of cities, Torun and Stralsund, Bamberg and Zamosc.</td>
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<td>Empirically, the study is based on semi-structured interviews with those who, according to documentation of ICOMOS National Committee documents and city administrations, were involved as experts in World Cultural Heritage in Bamberg, Stralsund, Torun and Zamosc; local city activists; members of the World Heritage Centres; city administration and representatives from UNESCO and ICOMOS (as an advisory organisation of the World Heritage committee) International Office and National</td>
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Katrzesko Przemoswie, 26/28, 00-927 Warsaw
Phone: +48 22 55 20 218
e-mail: wnpism@uw.edu.pl, www.wnpism.uw.edu.pl
**Job description**

**Position in the project**

PhD Student – scholarship position

**Job type**

Scholarship

The scholarship is awarded in accordance with the rules of granting scholarships in the regulations of research projects financed by the National Science Center (NCN), introduced by the Resolution of the NCN Council No. 25/2019 of March 14, 2019.

**Position starts on**

01.02.2023

**Duration of the scholarship**

19 months (February 2023 - August 2024)

**We offer**

We offer 3500 PLN per month (netto) of additional stipend financed from the NCN POLONEZ BIS 1. Project No. 2021/43/P/HS5/02926. The position within the grant is for a period of 19 months.

**Opportunities**

- working in an international project with heritage experts
- developing analytical skills in an interdisciplinary project
- experience of fieldwork in different cities in Poland
- flexible workload

**Requirements**

- having status of the PhD student before starting work within the Project
- Master’s degree in political science, anthropology, sociology, economics or a closely related discipline
- experience and knowledge of conducting qualitative research, including experience in interviewing and qualitative data analysis
- ability to work both independently and as part of a team
- analytical skills and experience with data analysis
- fluency in Polish and English (both written and spoken)
- strong interest in developing connections with other researchers. Experience gained at other national/international research institutions is welcome

**Key assessment criteria**

The Commission will take into account the following criteria:

- the candidates competence to carry out specific tasks in the research
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| • conducting and helping to conduct semi-structured experts interviews  
  • work with a principal investigator and others to help design, execute,  
    and write the results of research  
  • searching in archives and translating research materials from Polish into English  
  • support the organisation of fieldwork in the context of a research project | • scientific curriculum vitae, including a list of scientific achievements (scholarships, publications, patents, conference presentations, etc.).  
  • contact details of at least one person with full name and institution that can be approached as a referee  
  • a copy of the certificate confirming the knowledge of English at least at B2 level (or its equivalent); in the absence of a certificate, part of the interview may be conducted in English and Polish  
  • a written sample of your work (e.g. the master thesis)  
  • signed “Information on personal data processing” form (attached to this call) | Applications containing a complete set of documents should be send by November 30th, 2022 via email (email subject: “POLONEZ BIS 1 - scholarship”) as single PDF file to the address of the principal investigator, Dr. Iuliiia Eremenko (i.eremenko@uw.edu.pl). If you have any questions about this position, you also could send an email to Dr. Eremenko.  
Online or in-person interviews with selected candidates are planned in December 2022. | **Application deadline**  
30.11.2022 |
given and family name

position

employing unit

Information on personal data processing of staff members employed under an employment contract

Controller
Controller of your personal data processed in connection with the concluded employment contract is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa, as the Employer.

Contact with the Controller:
- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa (indicate the organizational unit to which your letter is addressed);
- by phone: 22 55 20 355.

Data Protection Officer (DPO)
Controller has designated Data Protection Officer whom you may contact via email at iod@adm.uw.edu.pl. You may contact the DPO in all matters relating to your personal data processing by the University of Warsaw and the exercise of rights in relation to the processing of personal data.

The DPO, however, does not proceed other staff matters, documents relating to employment, and the like.

Purposes, legal grounds, period of data processing
Personal data of employees shall be processed in connection with employment for the following purposes:

1. execution of the concluded employment contract – over the period of contract duration (legal ground: Art. 6 section 1 letter b of the GDPR);
2. work organization - over the period of contract duration (legal ground: Art. 6 section 1 letter b of the GDPR);
3. assertion, defence and determination of possible claims under the concluded employment contract – over the period of three years from the date of employment termination (legal ground: Art. 6 section 1 letter f of the GDPR);
4. keeping employee’s personal files – over the period of ten/fifty years from the date of employment termination (legal ground: Art. 6 section 1 letter c of the GDPR);
5. fulfilling accounting and tax obligations – over the period of five years from the end of a calendar year (legal ground: Art. 6 section 1 letter c of the GDPR);

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1 Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual citizens with regard to the personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes), hereinafter as “GDPR”.

2 10-year period applies to persons employed after January 1, 2019
6. fulfilling social security and health insurance obligations - over the period of ten years from the date of employment termination (legal ground: Art. 6 section 1 letter c of the GDPR);

7. fulfilling workplace health and safety obligations - over the period of ten years from the date of employment termination (legal ground: Art. 6 section 1 letter c of the GDPR);

In order to implement and execute the employment contract, your personal data shall be processed in the scope as required by general legal regulations: given name (names) and family name; date of birth; contact information, as provided; education; professional qualifications; previous employment; residence address; PESEL, if not available, type and number of an identity document; other personal data of the employee and her/his children or other family members, if necessary because of the exercise of special rights resulting from the labour law; bank account number (unless payment in cash is requested in writing).³

All other personal data (e.g. image, vehicle registration number) shall be processed if it is necessary for the execution of a right or fulfilment of an obligation under law, work rules, or other binding regulations.⁴

Special categories of personal data (the so called sensitive data), as mentioned in Art. 9 of the GDPR, shall be processed within the limits of your personal files or other records in order to meet binding legal requirements only, or based on your personal consent. Special categories include in particular medical information which shall be processed as required by labour law and sanitary regulations (e.g. OHMP statements).

All other data shall be processed only if necessary, after you have specifically agreed to process such data. Data subjects are allowed to revoke their consent at any time. Be advised that the revocation of your consent does not affect legal compliance of processing which had been completed upon consent before its revocation.⁵

Recipients of data
Your personal data may be revealed to subjects authorized by law. Officers authorized by the Controller shall also have access to your personal data the processing of which is in the scope of their duties.

Recipients of personal data may be other subjects obligated by the Controller to provide specific services involving data processing, like medical services, property and personal security protection services, postal and express delivery services, transportation services, etc.

You data may be also disclosed to the parties to agreements concluded by the Controller, if it is necessary to implement and execute such agreements, and if it is consequential to your employment duties.

³ Art. 22 of the Law of June 26, 1974 Labour Code (i.e. Journal of Laws 2019, item 1040, with subsequent changes);
⁴ Art. 6 section 1 letter b of the GDPR;
⁵ Art. 7 section 3 of the GDPR;
Delivering personal data outside the European Economic Area (EEA)
Your personal data may be also processed by our provider of G-Suit for education by Google Company in their data processing centres.⁶ Your data shall be protected under the standards of the Privacy Shield, accepted by the European Commission.⁷ This shall guarantee an adequate level of data security.

Rights of the data subjects
Based on the GDPR you have the right to:
- access your data and to receive its copy;
- correct (rectify) your personal data;
- restrict processing of personal data;
- erase personal data (subject to provisions of Art. 17 section 3 of the GDPR);

You have the right to object to the President of the Personal Data Protection Office, if you believe data processing violates law.

Information on the requirement to provide data
Providing your personal data in the scope resulting from legal requirements, the Controller’s work rules, and other regulations on the tasks resulting from your job description is necessary for concluding the employment contract. Providing other personal data is voluntary.

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place and date

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employee’s signature

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⁶ https://www.google.com/about/datacenters/inside/locations/index.html
⁷ https://www.privacyshield.gov