Job offer in a research project: research assistant

Requirements:

- Enrollment in one of the University of Warsaw’s BA, MA or PhD programs: preference will be given to the students of economics and other social sciences, and to computer science/mathematics students;
- Interest in the economics of innovation (microeconomic approach);
- More than good command of English (speaking and writing skills);
- Rudimentary programming skills;
- Knowledge of statistical techniques;
- Experience with data bases;
- Reliability and a good organization of work.

Research task description - specifications:

The research project implemented at the Faculty of Economic Sciences of the University of Warsaw aims at assessing the functioning of the “technology-specific systems of innovation” in Europe, by carefully analyzing the patenting and publishing patterns of firms and academia, as well as funding data of some public and private actors. We are looking for a person interested in the topic and willing to commit to the research over a longer period of time. The workload will be about two days per week but may vary over the stage of project implementation.

The candidate’s tasks will include, among other things:
- Working with large datasets including those on patents and scientific publications: preparing and reviewing the data, assisting the data-mining team, calculating indicators based on this data;
- Participating in the statistical analysis;
- Reviewing the literature on the economics of innovation;
- Assisting in the edition of project results;
- (if interested) Coauthoring project publications;
- Assisting in project administration.

Terms of employment:
Position: Student / PhD student  
Contract duration: 24 months  
Salary: 5000 PLN (net scholarship)

Other: We offer a university laptop. Depending on the candidate’s scientific engagement in the project he/she might be given an opportunity to participate in international conferences.
List of documents required:

1. CV in English.
2. Cover letter in English.
3. A letter confirming that the candidate is currently enrolled in a UW program.
4. A list of publications and links to published articles and preprints available online, if applicable.
5. Information on personal data processing (see below)

Deadline for application: 23.03.2010, 23:59 CET

Interested candidates are requested to send documents enlisted above to kszczygielski@wne.uw.edu.pl

For further information contact the Principal Investigator Krzysztof Szczygielski at kszczygielski@wne.uw.edu.pl
Information on personal data processing

Controller
Controller of your personal data processed in connection with the recruitment process is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa, as the Employer.

Contact with the controller:
- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa (name the organizational unit to which your letter is addressed);
- by phone: 22 55 20 355.

Data Protection Officer (DPO)
Controller has designated Data Protection Officer whom you may contact via email at iod@adm.uw.edu.pl. You may contact the DPO in all matters relating to your personal data processing by the University of Warsaw and the exercise of rights in relation to the processing of personal data.

The DPO, however, does not proceed other matters, like handling recruitment procedures, collecting recruitment documents, providing information on current recruitment process.

Purpose and legal grounds of data processing
Personal data of candidates for employment shall be processed for recruitment purposes only.

Your personal data shall be processed in the scope as indicated by employment law¹ (given name (names) and family name, date of birth, contact information as provided, education, professional qualifications, previous employment) for the purposes of this recruitment process², whereas other data³ shall be processed based on your consent which may take the following wording:

*I agree to the processing of personal data provided in .... (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.*

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¹ Art. 22¹ of the law of June 26, 1974 Labour Code (i.e. Journal of Laws 2019 item 1040 with subsequent changes);
² Art. 6 section 1 letter b of the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual persons with regard to the personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes) (hereinafter as the GDPR);
³ Art. 6 section 1 letter a of the GDPR;
If your documents include data as mentioned in Art. 9 section 1 of the GDPR (special categories of personal data), processing shall be possible upon your consent to processing such data⁴ which may take the following wording:

| I agree to the processing of special categories of personal data, as mentioned in Art. 9 section 1 of the GDPR, provided in ................. (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process. |

The University of Warsaw shall be also processing your personal data in future recruitment processes upon your consent⁵ which may take the following wording:

| I consent to processing of my personal data for the purposes of any future recruitment processes at the University of Warsaw for the period of the next nine months. |

You may revoke all such consents at any time by, for example, sending an email at .................. (email address due for the recruitment process).

Be advised that the revocation of your consent does not affect legal compliance of processing which had been completed upon consent before its revocation.⁶

**Data retention period**

Your personal data collected in this recruitment process shall be stored over the period of three months from the date the recruitment process is completed.

In case you agree to process your data in future recruitments, your data shall be used over the period of nine months.

**Data recipients**

Officers authorized by the Controller shall have access to your personal data, the processing of which is in the scope of their duties.

Recipients of personal data may be other subjects obligated by the Controller to provide specific services involving data processing, like ...............................................................

(name all recipients of data)

**Data transfer outside the European Economic Area (EEA)**

Your personal data shall be disclosed to subjects authorized by law. Signing-in is through Google Forms. Your personal data may be also processed by our provider of G-Suit for education by Google Company in their data processing centres.⁷ Your data shall be protected under the standards of the Privacy Shield, accepted by the European Commission.⁸ This shall guarantee an adequate level of data security.

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⁴ Art. 9 section 2 letter a GDPR;
⁵ Art. 6 section 1 letter a GDPR;
⁶ Art. 7 section 3 GDPR;
⁷ https://www.google.com/about/datacenters/inside/locations/index.html
⁸ https://www.privacyshield.gov
Rights of the data subject

Under the GDPR data subjects have the following rights:

▪ to access data and to receive copies of the actual data;
▪ to correct (rectify) your personal data;
▪ to restrict processing of personal data;
▪ to erase personal data, subject to provisions of Art. 17 section 3 of the GDPR;
▪ to file a claim with the President of the Personal Data Protection Office, if you believe data processing violates law.

Information on the requirement to provide data

Providing your personal data in the scope resulting from law is necessary to participate in the recruitment process. Providing other personal data is voluntary.

.................................
place and date applicant’s signature