

**Faculty of Economic Sciences at the University of Warsaw is looking for a PhD student or MA student – Data Management, to work as an investigator in National Science Centre Sonata Bis 8 HS Project “A dynamic approach to the labour market in Poland”.**

**Requirements:**

1. PhD student or MA student who considers PhD studies in Social Science as of October 2020
2. High analytical skills, in particular statistical and econometric analyses
3. Experience in working with large data sets
4. Knowledge of Stata package, Mathematica or equivalent software
5. Research interest focused on labour economics
6. Fluency in English

**Optional:**

1. Experience in research work, confirmed by publications, if applicable
2. Other statistical packages and programming languages would be an additional asset

**Research task description:**

The scholarship position enables to participate in the research that has been designed to adapt fluid dynamics equations for analysis of flows between different labour market states and to assess the factors that determine flows between employment, unemployment and inactivity.

The successful candidate will be responsible for:

- Data acquisition and database creation
- Necessary data management and estimation of dynamic labour market model, analyses of determinants of inflow to inactivity and outflows from inactivity

**Terms of employment:**

Position: Student/ PhD Student (data scientist)

Contract duration: 30 months (subject of evaluation after first 6 months period)

Salary: 1500 PLN monthly (the expected workload is approximately two working days per week, however work will be evaluated based on outcome)

**List of documents required:**

1. CV in English
2. A letter confirming that the candidate is currently enrolled as a MA student or PhD student at the university
3. A list of publications and links to published articles and preprints available online, if applicable
4. Signed information on personal data processing

**Application deadline: 13<sup>th</sup> March 2020, 23:59**

For further information please contact the Principal Investigator Paweł Strawiński at [pstawinski@wne.uw.edu.pl](mailto:pstawinski@wne.uw.edu.pl)

Interested candidates are requested to send documents enlisted above to the Principal Investigator Paweł Strawiński at [pstawinski@wne.uw.edu.pl](mailto:pstawinski@wne.uw.edu.pl) or per traditional post to:

Paweł Strawiński

Wydział Nauk Ekonomicznych Uniwersytetu Warszawskiego

ul. Długa 44/50

00-241 Warszawa

.....  
given and family name

## **Information on personal data processing**

### **Controller**

Controller of your personal data processed in connection with the recruitment process is the University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa, as the Employer.

Contact with the controller:

- by traditional mail at: University of Warsaw, ul. Krakowskie Przedmieście 26/28, 00-927 Warszawa (name the organizational unit to which your letter is addressed);
- by phone: 22 55 20 355.

### **Data Protection Officer (DPO)**

Controller has designated Data Protection Officer whom you may contact via email at [iod@adm.uw.edu.pl](mailto:iod@adm.uw.edu.pl). You may contact the DPO in all matters relating to your personal data processing by the University of Warsaw and the exercise of rights in relation to the processing of personal data.

The DPO, however, does not proceed other matters, like handling recruitment procedures, collecting recruitment documents, providing information on current recruitment process.

### **Purpose and legal grounds of data processing**

Personal data of candidates for employment shall be processed for recruitment purposes only.

Your personal data shall be processed in the scope as indicated by employment law<sup>1</sup> (*given name (names) and family name, date of birth, contact information as provided, education, professional qualifications, previous employment*) for the purposes of this recruitment

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<sup>1</sup> Art. 22<sup>1</sup> of the law of June 26, 1974 Labour Code (i.e. Journal of Laws 2019 item 1040 with subsequent changes);

process<sup>2</sup>, whereas other data<sup>3</sup> shall be processed based on your consent which may take the following wording:

*I agree to the processing of personal data provided in .... (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.*

If your documents include data as mentioned in Art. 9 section 1 of the GDPR (special categories of personal data), processing shall be possible upon your consent to processing such data<sup>4</sup> which may take the following wording:

*I agree to the processing of special categories of personal data, as mentioned in Art. 9 section 1 of the GDPR, provided in ..... (e.g. CV, cover letter, and other submitted documents) by the University of Warsaw for realising my recruitment process.*

The University of Warsaw shall be also processing your personal data in future recruitment processes upon your consent<sup>5</sup> which may take the following wording:

*I consent to processing of my personal data for the purposes of any future recruitment processes at the University of Warsaw for the period of the next nine months.*

*You may revoke all such consents at any time by, for example, sending an email at ..... (email address due for the recruitment process).*

*Be advised that the revocation of your consent does not affect legal compliance of processing which had been completed upon consent before its revocation.<sup>6</sup>*

### ***Data retention period***

*Your personal data collected in this recruitment process shall be stored over the period of three months from the date the recruitment process is completed.*

*In case you agree to process your data in future recruitments, your data shall be used over the period of nine months.*

### ***Data recipients***

Officers authorized by the Controller shall have access to your personal data, the processing of which is in the scope of their duties.

Recipients of personal data may be other subjects obligated by the Controller to provide specific services involving data processing, like

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<sup>2</sup> Art. 6 section 1 letter b of the Regulation of the European Parliament and the Council (EU) 2016/679 of April 27, 2016 on protection of individual persons with regard to the personal data processing and on the free flow of such data, and also repealing Directive 95/46/EC (general regulation on data protection) (Official Journal EU L 119 of 04.05.2016, page 1, with subsequent changes) (hereinafter as the GDPR);

<sup>3</sup> Art. 6 section 1 letter a of the GDPR;

<sup>4</sup> Art. 9 section 2 letter a GDPR;

<sup>5</sup> Art. 6 section 1 letter a GDPR;

<sup>6</sup> Art. 7 section 3 GDPR;

*(name all recipients of data)*

**Data transfer outside the European Economic Area (EEA)**

Your personal data shall be disclosed to subjects authorized by law. Signing-in is through Google Forms. Your personal data may be also processed by our provider of G-Suit for education by Google Company in their data processing centres.<sup>7</sup> Your data shall be protected under the standards of the Privacy Shield, accepted by the European Commission.<sup>8</sup> This shall guarantee an adequate level of data security.

**Rights of the data subject**

*Under the GDPR data subjects have the following rights:*

- *to access data and to receive copies of the actual data;*
- *to correct (rectify) your personal data;*
- *to restrict processing of personal data;*
- *to erase personal data, subject to provisions of Art. 17 section 3 of the GDPR;*
- *to file a claim with the [President of the Personal Data Protection Office, if you](#) believe data processing violates law.*

**Information on the requirement to provide data**

Providing your personal data in the scope resulting from law is necessary to participate in the recruitment process. Providing other personal data is voluntary.

.....  
.....  
place and date

applicant's signature

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<sup>7</sup> <https://www.google.com/about/datacenters/inside/locations/index.html>  
<sup>8</sup> <https://www.privacyshield.gov>