

# WHO IS WHO?

## CONTACT US

The WP TEAM will be glad to help you at the beginning of your stay in Poland and give you advice regarding university procedures, facilities and services.



### Welcome Point (WP)

If you are an international student, you are invited to make your first stop at the Welcome Point! In September and October, the WP is located on the main campus of UW, while throughout the year it is available online:

► [www.welcome.uw.edu.pl](http://www.welcome.uw.edu.pl)

tel. (+48) 22 55 24 080

[welcome@uw.edu.pl](mailto:welcome@uw.edu.pl)

### Admissions Office

It will guide you through the procedure of applying for full-time studies (Bachelor and Master degrees). The staff will inform you about the current full-time course offer, application requirements, terms of studying in Poland and other related matters.

Kazimierzowski Palace (main campus), ground floor, room 4

tel. (+48) 22 55 24 043, 22 55 24 048, 22 55 24 075

[admission@uw.edu.pl](mailto:admission@uw.edu.pl)

► [www.admission.uw.edu.pl](http://www.admission.uw.edu.pl)

### Office for Student Affairs

If you are a full-time student of a Bachelor or Master degree, the staff will assist you at the beginning and during your studies in Warsaw in matters related to welfare (scholarships, dormitories) and legalisation of your stay (residence permit). You can also get information about the foundation year here.

Kazimierzowski Palace (main campus), 2<sup>nd</sup> floor, room 20c

tel. (+48) 22 55 24 022, 22 55 24 077, 22 55 24 083, 22 55 20 424,

[bsstud@uw.edu.pl](mailto:bsstud@uw.edu.pl)

► [www.enbss.uw.edu.pl](http://www.enbss.uw.edu.pl)

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# INFO

## Office for Doctoral and Post-diploma Studies

Doctoral students pursuing the whole cycle of their studies and post-diploma learners can contact the Office on various matters regarding their studies, particularly scholarships, dormitories, health insurance, doctoral diplomas and post-diploma certificates.

Kazimierzowski Palace (main campus), 2<sup>nd</sup> floor, room 30  
tel. (+48) 22 55 24 036, 22 55 24 055  
nauczanie@adm.uw.edu.pl

► [www.studiadoktoranckie.uw.edu.pl/en](http://www.studiadoktoranckie.uw.edu.pl/en)

## International Relations Office (IRO)

If you are an exchange or short-term student coming to study for up to one year, the IRO staff will assist you in administrative matters related to your stay, including processing of your application, issuing a student ID and providing you with a confirmation of arrival or departure.

Kazimierzowski Palace (main campus), 2<sup>nd</sup> floor, room 22, 24, 28  
iro@adm.uw.edu.pl

► [www.iro.uw.edu.pl](http://www.iro.uw.edu.pl)

## Office for Persons with Disabilities

The Office provides support for persons whose illness or disability causes difficulties in continuing their studies.

Kazimierzowski Palace (main campus), ground floor  
tel. (+48) 22 55 24 222  
bon@uw.edu.pl

► [www.bon.uw.edu.pl/en](http://www.bon.uw.edu.pl/en)

## Careers Office

If you are seeking assistance in building a career or you would like to participate in workshops or lectures on the subject of improving your qualifications, please contact the Careers Office:

tel. (+48) 22 55 20 763, 22 55 20 585  
Tyszkiewicz-Potocki Palace outbuilding  
biurokarier@adm.uw.edu.pl

► [www.biurokarier.uw.edu.pl/home](http://www.biurokarier.uw.edu.pl/home)

► [www.facebook.com/BiuroKarierUW](https://www.facebook.com/BiuroKarierUW).fanpage

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► [www.facebook.com/BiuroKarierUW](https://www.facebook.com/BiuroKarierUW).fanpage